

Employee Requisition Request



GENERAL INFORMATION:

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| Job Title | Cost Accountant |
| Department | Finance |
| Location | Carlsbad, CA |
| Manager | VP, Finance |

JOB DUTIES AND RESPONSIBILITIES:

- Assist in month-end inventory closing, prepare journal entries as necessary, analyze inventory valuation, inventory roll forward and standard costs
- Prepare, analyze and report weekly, monthly, quarterly gross margin analysis and inventory staging
- Manage and administer Cost Accounting and Inventory process including: wafer and raw material receipts through various inventory stages in Great Plains through use of Manufacturing Orders and any inventory Adjustments
- Maintain and update standard costs, the BOM and routings for various products
- Analyze cost accounting data and assist with cycle count/physical inventories
- Maintain internal control documentation and test internal controls
- Develop weekly reporting for inventory and cost (yield, production and price variance, etc.).
- Manage and administer balance Sheet account reconciliation of inventory (Raw Materials, WIP, Finished Goods, PPV).
- Ability to communicate and coordinate with the Operations team on inventory status
- Serve as the process lead from the Accounting side for any future ERP/MRP system upgrades.
- Work in special projects as required
- Provide inventory monthly and ad hoc analysis and forecasting

QUALIFICATIONS/SKILLS:

- Bachelor's degree in Accounting (preferred) or Finance.
- 3-5 years of experience in a manufacturing cost accounting role in a fast-paced, rapidly changing environment.
- Strong knowledge of GAAP principles and cost accounting standards.
- Ability to research, analyze, compile and interpret data.
- A high degree of business acumen and knowledge of business transactions from end to end.
- Able to function and thrive with minimal day to day direction.
- Understands business process flows, how they drive material movement and associated accounting entries
- Has a passion for process improvement and partnering with Operations.
- Able to analyze and reconcile inventory accounts and reserves.
- Demonstrates excellent communication, listening, and decision making skills.
- Quick learner who thrives in a dynamic and fast-paced environment.
- Previous experience working with Contract Manufacturers a plus.
- Great Plains or ERP experience is strongly preferred, but not required.
- CPA or working towards CPA is a plus.
- Working knowledge of Microsoft Office, Excel, Visio